

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
LEARNING EXCELLENCE FOUNDATION OF SOUTH PALM BEACH, INC.
D/B/A
IMAGINE SCHOOLS – CHANCELLOR CAMPUS

August 6, 2018
5:30 p.m.

The meeting of the Board of Directors (the “Board”) of the Learning Excellence Foundation of South Palm Beach, Inc. (the “Foundation”) d/b/a Imagine Schools-Chancellor Campus (the “School”) was held at 3333 High Ridge Road, Boynton Beach, Florida. In attendance were: board attorney, Julie Klahr’s substitute, and members of the Governing Board; Chris Johnson, Board Chair, Tom Sutterfield, Ericka Singletary, Elizabeth Stephan and Lisa Carriegos. The Imagine employees in attendance were: Susan Onori, Principal, Stephanie Standley, Assistant Principal, Jorge Puente-Duany, Business Manager and Mary Salas.

Chris Johnson called the meeting to order at 5:35 p.m.

Chris Johnson asked if the meeting had been properly noticed. Susan Onori reported the meeting had been posted on the entrance/egress doors and on the Imagine-Chancellor website.

The first order of business was the approval of the minutes. Erika Singletary made a motion to approve the June 25, 2018 minutes. Lisa Carriegos seconded the motion. The motion passed unanimously.

The next order business was the Principal update. Susan Onori informed the Board summer camp was yet again a success, with a profit of \$35,792.00. Mrs. Onori informed the Board there had been discussion regarding a Thanksgiving and Christmas break camp. Mrs. Onori informed the Board James Holland, the SRO had been introduced to some parents at the security meeting.

The next order of business was the High Performing Status. Mrs. Onori reviewed the high performing status letter with the Board, which states due to being an “A” school Imagine-Chancellor would receive a 3% reduction in FTE payments to The Palm Beach School District. Ericka Singletary made a motion to approve the letter and send it to the Department of Education. Lisa Carriegos seconded the motion. The motion passed unanimously.

The next order of business was the Governing Board Parent Liaison. Mrs. Onori discussed the parent liaison procedure. Erika Singletary had been the parent liaison in

previous years and would continue to do so. Erika Singletary made a motion to be the parent liaison. Lisa Carriegos seconded the motion. The motion passed unanimously.

The next order of business was the approval of Jorge Puente-Duany's resume. Mrs. Onori presented Mr. Puente-Duany's resume. Elizabeth Stephan made a motion to approve Jorge Puente-Duany resume. Erika Singletary seconded the motion. The motion passed unanimously.

The next order of business was the approval of the Staff and the Parent/Student handbooks. Susan Onori reviewed the handbooks with the Board. Elizabeth Stephan made a motion to approve the staff handbook. Erika Singletary seconded the motion. The motion passed unanimously. Erika Singletary made a motion to approve the Parent/Student handbook. Lisa Carriegos seconded the motion. The motion passed unanimously.

The next order was the active shooter training. Mrs. Onori informed the Board on August 28, 2018, the Teacher Work Day, mandatory active shooter training would be conducted for all employees and substitute teachers. Lisa Carriegos suggested holding training for parent volunteers as well. Further discussion ensued regarding this matter.

The next order of business was the approval of the Sports Turf One, Inc. contract. Mary Salas reviewed the contract with the Board stating the contract remained the same as the previous year. Susan Onori added Julie Klahr had already reviewed and approved the contract. Discussion ensued regarding this matter. Elizabeth Stephan made a motion to approve the Sports Turf One, Inc. contract and the accompanying addendum. Lisa Carriegos seconded the motion. The motion passed unanimously.

The next order was the financial update. Jorge Puente-Duany informed the Board the audit was in process and going well. Mr. Puente-Duany added to date there was a surplus of \$376,000.00 for the 2017-2018 school year. Discussion ensued regarding the budget and possibly replacing the air conditioning units. Elizabeth Stephan suggested making a needs and wants list. Jorge Puente-Duany presented the auditor's engagement letter. Discussion ensued regarding this matter. Erika Singletary made a motion to approve the engagement letter. Lisa Carriegos seconded the motion. The motion passed unanimously.

Meeting adjourned at 6:00 p.m.

Attested to By:

Chris Johnson, Chairperson

Date