



AGENDA

Meeting of the Governing Board
The Learning Excellence Foundation of South Palm Beach, Inc.

D/B/A

Imagine Schools-Chancellor Campus

3333 High Ridge Road

Boynton Beach, Florida 33426

June 14, 2021

5:30 p.m.

Zoom Meeting ID: 919 621 075

<https://imagineschools.zoom.us/j/919621075> Password: ISCCGB

1. Call to Order.....Chris Johnson, Chairperson
2. Public Notice Announcement.....Chris Johnson
3. Approval of Minutes.....Chris Johnson
4. Principal Update..... Stephanie Standley, Principal
5. School Year 21-22 Meetings..... Stephanie Standley
6. RFP Recommendations..... Stephanie Standley
7. Biscayne Air A/C Filter Choices..... Mary Salas, Facilities Manager
8. Contract ApprovalStephanie Standley
 1. Maranata Transportation
 2. Panther Lawn Care, Inc.
 3. Biscayne Air Conditioning
9. VPK Preference Private School..... Susan Onori, Regional Director
10. Tax Referendum UpdateStephanie Standley
11. Back Field Update.....Stephanie Standley
12. Building Hope Update.....Tom Sutterfield
13. Finance Update.....Jorge Puente-Duany, Business Manager
14. 2021-2022 Budget..... Jorge Puente-Duany

15. Public Input

Adjournment

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
LEARNING EXCELLENCE FOUNDATION OF SOUTH PALM BEACH, INC.
D/B/A
IMAGINE SCHOOLS – CHANCELLOR CAMPUS

June 14, 2021
5:30 p.m.

The meeting of the Board of Directors (the “Board”) of the Learning Excellence Foundation of South Palm Beach, Inc. (the “Foundation”) d/b/a Imagine Schools-Chancellor Campus (the “School”) was held at 3333 High Ridge Road, Boynton Beach, Florida. In attendance were Board Attorney, Julie Klahr and members of the Governing Board; Chris Johnson, Board Chair, Tom Sutterfield, Co-Chair, Marie Chapman, Treasurer, Elizabeth Stephan, Secretary and Marva Wilks. Imagine employees in attendance were: Rod Sasse, Executive Vice-President, Susan Onori, Regional Director, Stephanie Standley, Principal, Michael Watts, Assistant Principal, Jorge Puente-Duany, Business Manager; and Mary Salas, Facilities Manager. Also in attendance was Richard Moreno, from Building Hope.

Chris Johnson called the virtual board meeting to order at 5:33p.m.

Chris Johnson asked if the meeting had been properly noticed. Stephanie Standley reported the meeting had been posted on the Imagine-Chancellor website, parent newsletter and on the entry doors at the school.

The first order of business was the approval of the minutes from May 10, 2021. Tom Sutterfield made a motion to approve the May 10, 2021 board minutes. Marie Chapman seconded the motion. Chris Johnson inquired as to whom was in favor of the motion. Tom Sutterfield, Marie Chapman, Marva Wilks, Elizabeth Stephan, and Chris Johnson all stated they were in favor of the motion. Chris Johnson inquired as to if anyone was opposed. No Board members stated any; the motion passed unanimously.

The next order of business was the Building Hope update. Tom Sutterfield informed the board after the May board meeting, Tom Sutterfield, Susan Onori, Stephanie Standley and Jorge Puente-Duany had a meeting with Richard Moreno from Building Hope. Tom Sutterfield reviewed some of the discussion that took place at the meeting with the Board. Julie Klahr informed the board the document before the board was the proposal from Building Hope; not the final contract. Discussion ensued regarding this matter. Julie Klahr discussed the bond process with the board and informed the board a meeting may have to take place prior to the August meeting. Discussion ensued in regards to the status of the bond market at the current time. The board unanimously agreed to move forward with Building Hope to procure a bond in the future.

The next order of business was the Principal update. Stephanie Standley informed the board it had been a busy last week of school. Miss Standley announced to the board Imagine-Chancellor had received an A+ rating for Shared Values from Imagine Schools,

Inc. Miss Standley informed the board the third grade FSA reading scores have been released and the remaining scores would be released sometime in July. Miss Standley stated Imagine Chancellor had over 95% of the students complete the FSA. Miss Standley discussed the Booster -Thon with the board stating the K-5 students did a Dance Fit and the middle school students did the Color Run. Miss Standley stated to date over \$23,000.00 had been raised through the Booster-Thon and added the funds would be used towards the new playground. Miss Standley informed the board the FY21 summer camp had 137 campers registered for the summer and summer school had 100 students registered in grades K-5. The Course Recovery would be available to the middle school students that met the course recovery criteria. Miss Standley informed the board of the eighth Grade end of the year activities. Miss Standley informed the board the mental health plan had been sent to her and Imagine Chancellor would again follow the Palm Beach County School District Mental Health Plan. Miss Standley added a new Guidance Counselor had been hired to replace Mrs. Reale who would be working at Imagine Broward School next year. Miss Standley informed the board the Department of Health contacted her regarding a grant, which would provide Imagine-Chancellor with a full-time nurse to conduct COVID-19 testing and contract tracing.

The next order of business was the FY 22 tentative board dates. Stephanie Standley presented the board with the FY22 board dates.

The next order of business was the RFP recommendations. Jorge Puente-Duany presented the audit RFP's that had been received from Keefe McCullough and Grau & Associates for FY22 auditing services. Mr. Puente-Duany, along with Marie Chapman and Miss Standley, were on the audit committee team. Discussion ensued regarding this matter. Mr. Puente-Duany informed the board it was the recommendation of the team to stay with Keefe McCullough for FY22. Elizabeth Stephan made a motion to accept the Keefe McCullough contract for the FY 22 audit. Tom Sutterfield seconded the motion. Chris Johnson inquired as to whom was in favor of the motion. Tom Sutterfield, Marie Chapman, Marva Wilks, Elizabeth Stephan, and Chris Johnson all stated they were in favor of the motion. Chris Johnson inquired as to if anyone was opposed. No Board members stated any; the motion passed unanimously. The next RFP recommendation was for transportation. Mary Salas reviewed the RFP's presented to the board, stating A & S Transportation and Maranata School Bus Service Corp. based out of Miami had sent proposals. Mary Salas, along with Miss Standley and Sharon Bailey from Imagine North Lauderdale were on the transportation committee and based on what had been presented it was the recommendation of the committee to approve the Maranata School Bus Service Corp. for three years. Discussion ensued regarding this matter. Miss Standley informed the board the company had a depot in Riviera Beach, so the busses would not be traveling from Miami. Mrs. Salas informed the board the contract was not available at the meeting, as the attorney for the bus company was out of town. Julie Klahr had seen the contract and suggested the board approve the contract with Maranata School Bus Service Corp. pending further legal review. Chris Johnson asked for a motion to approve the Maranata School Bus Service Corp. contract pending Julie Klahr's approval. Tom Sutterfield replied, "So moved". Marie Chapman seconded the motion. Chris Johnson inquired as to whom was in favor of the motion. Tom Sutterfield, Marie Chapman, Marva Wilks, Elizabeth Stephan, and Chris

Johnson all stated they were in favor of the motion. Chris Johnson inquired as to if anyone was opposed. No Board members stated any; the motion passed unanimously. The next contract presented was the Panther Lawn Care contract. Stephanie Standley informed the board Julie Klahr had reviewed all the legal aspects of the contract. Tom Sutterfield made a motion to approve the FY 22 Panther Lawn Care contract for the main property of the school. Elizabeth Stephan seconded the motion. Chris Johnson inquired as to whom was in favor of the motion. Tom Sutterfield, Marie Chapman, Marva Wilks, Elizabeth Stephan, and Chris Johnson all stated they were in favor of the motion. Chris Johnson inquired as to if anyone was opposed. No Board members stated any; the motion passed unanimously. The next contract presented for approval was the Biscayne Air contract. Stephanie Standley reviewed the two options presented before the board. Mary Salas informed the board the Merv 13 pleated filter upgrade was being recommended, which would increase the cost by \$7000.00 annually. Discussion ensued regarding this matter. Marie Chapman made a motion to approve the FY22 Biscayne Air contract and addendums with the upgrade to Merv 13 pleated filters with the \$7,000.00 annual increase. Tom Sutterfield seconded the motion. Chris Johnson inquired as to whom was in favor of the motion. Tom Sutterfield, Marie Chapman, Marva Wilks, Elizabeth Stephan, and Chris Johnson all stated they were in favor of the motion. Chris Johnson inquired as to if anyone was opposed. No Board members stated any; the motion passed unanimously.

The next order of business was the VPK preference private school. Susan Onori informed the board a new law would go into effective July 1, 2021, which would give surrounding VPK schools preference to register at charter schools. Mrs. Onori informed the board if the document before the board was approved, Miss Standley would then be able to reach out to the surrounding VPK programs and contract with them to enroll at Imagine-Chancellor for Kindergarten; adding if there were more applicants than available seats it would then go to a lottery. Discussion ensued regarding this matter. Julie Klahr advised to send a letter to The Palm Beach County School District informing them of what VPK's had been contracted with. Tom Sutterfield made a motion to approve Miss Standley contracting with surrounding VPK programs and informing The Palm Beach County School District of the contracted schools. Marie Chapman seconded the motion. Chris Johnson inquired as to whom was in favor of the motion. Tom Sutterfield, Marie Chapman, Marva Wilks, Elizabeth Stephan, and Chris Johnson all stated they were in favor of the motion. Chris Johnson inquired as to if anyone was opposed. No Board members stated any; the motion passed unanimously.

The next order of business was the tax referendum update. Susan Onori informed the board The Palm Beach County School District would like the tax referendum case to go to the Supreme Court. Mrs. Onori stated based on the last meeting it looked like it would move to the Supreme Court, but to date a decision had not been made. Discussion ensued regarding this matter and the possibility of retro payments. Jorge Puente-Duany informed the board more funds would have to be authorized by the board in order to move forward. Tom Sutterfield made a motion to authorize an additional \$10, 000.00 towards legal fees in this matter. Elizabeth Stephan seconded the motion. Chris Johnson inquired as to whom was in favor of the motion. Tom Sutterfield, Marie Chapman, Marva Wilks, Elizabeth Stephan, and Chris Johnson all stated they were in favor of the motion. Chris Johnson

inquired as to if anyone was opposed. No Board members stated any; the motion passed unanimously.

The next order of business was the backfield update. Stephanie Standley informed the board the insurance company denied to cover the claim, but did approve usage of the field. Miss Standley informed the board the field had been cleaned with the recommended machine and cleaning solutions, so the field could be utilized. Miss Standley informed the board, due to the improper pitch, the field would not drain properly and there were a few areas of concern that would need to be repaired. Miss Standley added there was a 15-year warranty on the turf, but it would not cover repairing the pitch and the re-installation of the turf. Miss Standley informed the board the insurance and the contract for the initial installation could not be located. Tom Sutterfield stated from this point on any contract should now require the insurance document with Imagine-Chancellor listed as “other insured” prior to approving the contract. Discussion ensued regarding this matter.

The next order of business was the financial update. Jorge Puente-Duany reviewed the financials with board stating the fund balance may increase by \$200,000.00 by year-end. Discussion ensued regarding this matter.

The next order of business was the FY22 proposed budget. Jorge Puente-Duany reviewed the proposed FY22 budget, informing the board there would be a \$53.00 FTE increase per student in FY22. Discussion ensued regarding the proposed budget. Mr. Puente-Duany informed the board there would be an increase in salaries and benefits in the amount of \$433,000.00. Mr. Puente-Duany also added the janitorial services would increase by approximately \$10,000.00. Discussion ensued regarding this matter. Stephanie Standley informed the board due to the pandemic and the impact it had on some students academically two academic interventionist positions had been created for one year to work with those identified students in FY22. Tom Sutterfield made a motion to approve the FY22 proposed budget. Marie Chapman seconded the motion. Chris Johnson inquired as to whom was in favor of the motion. Tom Sutterfield, Marie Chapman, Marva Wilks, Elizabeth Stephan, and Chris Johnson all stated they were in favor of the motion. Chris Johnson inquired as to if anyone was opposed. No Board members stated any; the motion passed unanimously.

The next order of business was the Boy Scouts of America. Tom Sutterfield reviewed the current Boy Scout Troops associated with Imagine-Chancellor and asked for Board approval to add a new Venturing Unit. Elizabeth Stephan made a motion to allow for the creation of a Boy Scout Venturing Unit supported by The Learning Excellence Foundation of South Palm Beach, Inc. Tom Sutterfield seconded the motion. Chris Johnson inquired as to whom was in favor of the motion. Tom Sutterfield, Marie Chapman, Marva Wilks, Elizabeth Stephan, and Chris Johnson all stated they were in favor of the motion. Chris Johnson inquired as to if anyone was opposed. No Board members stated any; the motion passed unanimously.

There was no public input.

Meeting was adjourned at 6:28 p.m.

Attested to By:



Chris Johnson, Chairperson

8/9/21

Date